**國立臺東專科學校資訊管理科學生校外實習時數記錄表**

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| **姓名：**  | **學號：**  | **實習單位：**  |

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| **日期** | **星期** | **工作內容** | **起 / 迄時間** | **時數** | **累計時數** | **簽 到** | **指導員簽章** | **工作表現** |
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| 意見反應欄(實習單位填寫) |
| **合計實習總時數** | 小時 |

**1.本表記錄日期：以當月1日起至當月月底止。**

**2.學生每次實習完畢後，請即詳實填寫表內各欄及書寫工整，並請學生簽名後交由工作指導員確認簽章。**

**3.如有不實填寫工作時數者，依學校實習獎懲辦法處理。**

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